

Registration No. :
(Office Use only)



ANNA UNIVERSITY

Chennai-600 025, India

**Application Form for Admission to Masters' Degree Programmes
for the academic year 2011- 2012**

OFFERED AT UNIVERSITY DEPARTMENTS

UNDER FOREIGN NATIONALS' (FN) CATEGORY

Last date for Receipt of Application : **15 July 2011.**

NAME OF THE CANDIDATE : _____
(Surname First)

FOR OFFICE USE ONLY

Application Received Date : _____
Receipt No : _____
Demand Draft No : _____
Demand Draft Date : _____
Name of the Bank : _____

Received By

Checked By

**INSTRUCTION TO THE CANDIDATES UNDER FN CATEGORY
AT ANNA UNIVERSITY, CHENNAI, CHENNAI – 600 025, INDIA**

1. ADMISSION REQUIREMENTS

1.1. Application

The application form may be downloaded from the website: www.annauniv.edu/cia/adm.php

1.2. Eligibility and Academic Qualifications

P.G. Programmes: Candidates to refer to Anna University, Chennai

Website: www.annauniv.edu/cia/adm.php.

Extended Course Details:

For detailed specification of the courses of study refer to the Anna University, Chennai Website: www.annauniv.edu/cia/adm.php.

Note: Admission shall be offered only to the candidates who possess the qualification prescribed against each course.

Any other relevant qualifications which are not prescribed against each programme shall be considered for equivalence by the committee constituted by the Syndicate. Admission to such degree shall be offered only after obtaining equivalence from the Director (Academic Courses), Anna University, Chennai – 600025.

1.3. Registration Fee

A Bank Draft for US \$ 200 drawn in favour of **the Director, Centre for International Affairs, Anna University, Chennai, India** payable at **New York** drawn from the Nationalised Banks of India or other International Banks with branches in India should be submitted along with the application. Check whether the Demand Draft have routing number and seal and is signed by the authorised official.

1.4. Last date for Receipt of Application

Application complete in all respects should reach the Director, Centre for International Affairs, Anna University, Chennai-600 025, India on or before **15 July 2011**.

The admission is subject to the eligibility criteria prescribed by the Academic Courses, Anna University, Chennai, India.

1.5. Selection of candidates :

Selection of the candidates will be done on first come first served basis subject to availability of vacancies and production of the following documents:

1. Proof for the Citizenship of the candidate.
2. Passport of the candidate.
3. Valid student visa.
4. Qualifying mark list of the candidate.
5. Provisional Degree Certificate.
6. Transfer Certificate.
7. Eligibility Certificate from Indian Embassy.

1.5.1. Final allotment of the branch of study will be done after verification of the certificates.

1.6. Payment of Tuition Fee

On receipt of the allotment order, the candidate has to pay the prescribed fee immediately in the form of Demand Draft drawn in favour of the **Director, Centre for International Affairs, Anna University, Chennai, India** payable at **New York**. Check whether the Demand Draft have routing number and seal and is signed by the authorised official.

1.6.1. Fee Structure : US\$ 4000 per year for all Masters' Degree Programmes.

(in US dollars) US\$ 4000 per year for MCA (6 Semesters).

1.6.2. Fees once paid is not refundable.

1.7. Fitness:

Candidates have to submit a medical fitness certificate at the time of final allotment as per Annexure-II.

2. GENERAL INFORMATION

2.1. Reporting to the University:

Normally, the academic session begins by **July – August** every year. Candidates selected for admission are required to report to the respective Deans of the campus concerned on the scheduled date mentioned in the allotment order. If the candidate fails to do so, the offer of admission will automatically stand cancelled.

2.2. Other Fee: Fees applicable for Library, Examination, Students' Co-operative Society, Identity card(Smart card), etc should be paid in Indian rupees at the time of admission or when ever required to pay as per the rules.

2.4. Requirements for Completion of a Semester

2.4.1. A candidate who has fulfilled the following conditions shall be deemed to have satisfied the requirements for completion of a semester.

Ideally every student is expected to attend all classes and earn 100% attendance. However, in order to allow provision for certain unavoidable circumstances such as hospitalization / accident / specific illness, the student is expected to earn a minimum of 75% attendance.

Therefore, he / she shall secure not less than 75% of overall attendance in that semester taking into account the total number of periods in all courses attended by the candidate as against the total number of periods in all courses offered during that semester.

2.4.2. However, a candidate who secures overall attendance between 65% and 74% in that current semester due to medical reasons (prolonged hospitalization / accident / specific illness / participation in Sports events) may be permitted to appear for the current semester examinations subject to the condition that the candidate shall submit the medical certificate / sports participation certificate to the Head of the Department. The same shall be forwarded to the Additional Controller of Examinations, Anna University, Chennai for record purposes.

2.4.3. Candidates who secure less than 65% overall attendance and candidates who do not satisfy the clauses 2.4.1 & 2.4.2 will not be permitted to write the end-semester examination of that current semester and will not be permitted to go to the next semester. They will be required to repeat the incomplete semester in the next academic year.

	<p>Centre for International Affairs</p> <p>Anna University</p> <p>Sardar Patel Road, Guindy Chennai-600 025, India</p>
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Please paste (do not pin) 3.5x4.5 cm size recently taken Colour Photograph and sign across the lower part of the photo

Application Form

M.E. / M.Tech. / M.Arch. / M.Plan. / MBA / MCA Degree Programmes

For Admission to _____ Degree

Choice of Branch: 1. _____
 2. _____
 3. _____
 4. _____

Choice of Campus: **College of Engineering Guindy (CEG)**
Alagappa College of Technology (ACT)
Madras Institute of Technology (MIT)
School of Architecture & Planning (SAP)

Registration fee:

Bank Draft No.	Date	Amount	Issuing Bank
		US \$200	

A.DETAILS OF THE CANDIDATE:

1. Name of the candidate (Capital letters)

2. Candidate's Address for Correspondence: _____

- Phone No. : _____
 e-mail : _____

3. Gender: Male/Female Date-of-Birth:

Day Month Year

4. Name of the Father : _____
5. Name of the Mother : _____

6. Details of Qualifying degree:

Name of Degree	Register No.	Name of the University and Country	Year of Passing	Medium of instruction

7. Details of Marks obtained in the qualifying degree.

Attach authenticated transcripts of grades / marks secured in the qualifying degree.

8. Name & Address of Local Guardian, if any:

Residence: Office:.....

 Phone: Phone:
 Fax : Fax :
 e-mail: e-mail:

9. Passport Details of the candidate:

Name of the Candidate	Nationality	Passport No.	Place of Issue	Date of Expiry

10. Foreign Residence address of parents for correspondence:

Residence: Office:.....

 Phone: Phone:
 Fax : Fax :
 e-mail: e-mail :.....

11. Full address of the country's Embassy office in India

.....

 Phone:
 Fax:
 e-mail:

12. Photo copies of the following documents are to be attached along with the application.

1. Proof for the Citizenship of the candidate.
2. Passport of the candidate.
3. Valid student visa.
4. Qualifying mark list of the candidate.
5. Provisional Degree Certificate.
6. Transfer Certificate.
7. Eligibility Certificate from Indian Embassy.

DECLARATION FORM

Declaration by the Candidate

I, _____, hereby declare that all the particulars stated in this application and enclosures are true to the best of my knowledge and belief. I have read the Information Brochure and I shall abide by the terms and conditions therein. I am aware that my admission will be provisional and in the event of my being found ineligible at the time of reporting, my admission will be denied. If I am already admitted, my admission will be cancelled. I am also aware that in all matters concerning admission, the decision of Anna University, Chennai is final and I shall abide by it. I am fully aware that as per the directions of the Hon'ble Supreme Court of India and Tamil Nadu Prohibition of Ragging Act 1997, ragging is an offence and is banned in the Institutions and anyone indulging in ragging is liable to be punished such as expulsion from the Institution and / or rigorous imprisonment up to three years and/or fine up to Rs.25, 000/-

Place:

Date:

Signature of the Candidate

Declaration by the Parent

I, _____, hereby declare that all facts given in the application by the Candidate Mr. / Ms. _____ who is my son / daughter are true and correct. In case, any particulars furnished in the application are found to be incorrect at a later stage, I agree to forfeit the admission of my son / daughter, no matter, at whatever stage of the course at that time. I hereby give an undertaking to pay regularly all his/her dues to the University / Hostel till the completion of his/her course of study. I also undertake the responsibility for his/her good conduct. I am also aware that in all matters concerning admission of my son / daughter, the decision of Anna University, Chennai is final and I shall abide by it. I am fully aware that as per the directions of the Hon'ble Supreme Court of India and Tamil Nadu Prohibition of Ragging Act 1997, ragging is an offence and is banned in the Institutions and anyone indulging in ragging is liable to be punished such as expulsion from the Institution and / or rigorous imprisonment up to three years and / or fine up to Rs.25, 000/-

Place:

Date:

Signature of the parent

Name:

ANNEXURE - I

MEDICAL CERTIFICATE

(to be produced at the time of counseling)

Certified that I, Dr.....

(IMC. Reg.No.) have this

day of2011/2012 examined the candidate whose

particulars are given below:

1. Name of the Candidate :

2. Name of the parent :

3. Sex : Male / Female

4. Age with date of Birth : years

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Date Month Year

5. Identification Marks 1.

2.

6. Whether the candidate fulfils the following standards : Normal If No, specify the defect

(a) General Fitness consists of Yes/No

Full Blood Test including HIV Test

Full Urine Test

Chest X-ray

ECG

Mental Retardness Test and

Other General Tests

(b) Vision : Yes/No

(c) Auditory functions : Yes/No

(d) Speech functions : Yes/No

7. Whether Physically Handicapped: Yes/No (If **Yes** specify the defect and the extent of disability)
- (i) Vision
 - (ii) Speech
 - (iii) Hearing
 - (iv) Limbs

8 **OPINION** : with the above clinical details
Please specify

Whether the candidate is physically eligible to be considered for admission in Engineering Colleges/Technical Institutions

Yes/No

(If **No** specify the reasons)

Signature of the Candidate

Signature of Regd. Medical Practitioner

Place:

Register No. :

Date :

Full Address:

